



Finance and Administration Cabinet Executive Order 2008-011 Request Form

Requesting Department: 625 Department Of Highways**Record Date:** 2012-03-27**Requestor ID:** JJN0026**Requestor Name:** NANCY ALBRIGHT**Short Description:** Fertilizer and Seeds - FY13**Requestor Phone Number:** 502-564-4556**Type of Request:** OTHER GOODS**New or Expanded?** Yes**Procurement Method:** Order From Existing Contract**Cost:** 200,000.00**Estimate/Actual?** Estimate**Is this Item a Replacement?** No**If so, Asset Tag#:****What will happen to the replaced item?****What Document is Requested?** Blanket Waiver**If on Contract, Give Contract #:** See P&J**Vendor (if any):** See P&J**Purpose and Justification:**

The KYTC Division of Maintenance requests blanket waiver approval for all purchases, contract renewals, and establishment of contracts referencing seed and fertilizer contracts with KYTC for the period of July 1, 2012 -June 30, 2013.

KYTC maintains the aforementioned contracts to assist KYTC in the proper maintenance of Kentucky's roadsides to insure the stability and integrity of our roadways. These commodities are essential in maintaining the physical structure of the roadways and roadsides, thus increasing the safety of Kentucky motorists.

The amount of use demanded of the contracts is dependant upon weather and soil conditions. FE01 funds are used for payment of these commodities.

Master Agreements associated with this request:

MA 605 1100000991 Vendor: Warner Fertilizer Co

Expires: 4/14/2012 Eligible Renewals: 3

MA 605 1100000730 Vendor: Farmers Fertilizer Co. Expires: 1/31/13

Eligible Renewals: 2

MA 605 1100001070 Vendor: Lewis Seed Co

Expires: 5/31/2012 Eligible Renewals: 0

MA 605 0800002939 Vendor: Caudill Seed Co.

Expires: 5/31/2012 Eligible Renewals: 0

Contracts will be renewed upon mutual agreement between KYTC and vendor.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee's information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: